



Bethel Bakery Donation Request Guidelines

Since 1955, Bethel Bakery has been strongly committed to giving back to our community by donating to events and causes that are important to our customers, company and employees.

The following Donation Guidelines have been developed as a way to create more consistency to organizations seeking our support.

- Bethel Bakery requires submission of this form and your organization’s cover letter **6 WEEKS** prior to your event date to be considered.
- Bethel Bakery:
 - will consider donating to organizations or events that are within a 10 mile radius of our bakery.
 - donates Gift Certificates that can be used for giveaways, door prizes, auctions or for purchasing the products of your choice.
 - does not consider donation requests for employee recognitions or company parties, pageants or fashion shows, family reunions, political organizations or lobbying groups, travel expenses for educational or extracurricular activity trips or professional development seminars and conferences.
 - may donate to an organization once in 12-month period.
 - has made a commitment to the Foodbank/Meals on Wheels, so at this time we are unable to donate any of our “yesterday’s fresh” baked goods.
 - is asked daily for donation requests because of the great needs of our schools and community. We budget for these donations on an annual basis.

Submission of this application does not guarantee a donation.

Your Name _____ Organization Name _____

Phone Number _____ Email Address _____

Date of Submission _____ Event Date _____

Projected Attendance (# of People) _____ Donation you are seeking: _____

Describe the event if no cover letter is attached: _____

Has Bethel Bakery donated to your event in the past? _____ If YES, when? _____

In what way can Bethel Bakery be promoted at your event? _____

Other information which you feel we should consider: _____

Due to the large amount of requests, it is impossible to respond to every request made. Please do not contact us to see if we received your request or if we are going to make a donation. When we are able to help you, we will contact you.

Please acknowledge that you have read and understand the Donations Guidelines outlined above, and that your organization meets our guidelines as stated, by signing below.

Signature _____

Date _____

We thank you for considering Bethel Bakery as a source of support!

Bethel Bakery – 5200 Brightwood Rd. Bethel Park, PA 15102 – www.BethelBakery.com
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